



CASH MANAGEMENT REVIEW BOARD

Members:
Daryl G. Purpera
Legislative Auditor

John Neely Kennedy
State Treasurer

Kristy Nichols
Commissioner of Administration

NOTICE AND AGENDA
CASH MANAGEMENT REVIEW BOARD MEETING
2:00 PM – OCTOBER 10, 2013
CITY PLAZA 1 BUILDING
445 NORTH BOULEVARD
7THFLOOR CONFERENCE ROOM

1. Call to order and roll call
2. Approval of Minutes
 - a. Approval of the minutes of the Special April 4, 2013 meeting
 - b. Approval of the minutes of the June 20, 2013 meeting
3. Cash Management and/or Investment Policy presentation - NONE
4. Consideration of Applications to Open/Change Bank Accounts
 - a. **Department of Culture, Recreation and Tourism, Office of State Museum**
Request to open one (1) new Demand Deposit Account (DDA) at Exchange Bank and Trust Company in Natchitoches, Louisiana for the purpose of depositing museum revenues for the Louisiana SHOF (Sports Hall of Fame) and North West Regional History Museum.
 - b. **Louisiana Special Education Center**
Request to open one (1) new Zero Balance Account (ZBA) at JP Morgan Chase Bank in Baton Rouge for the purpose of collecting payroll deductions by OSUP from employees' paychecks for employee meals.
 - c. **Department of Transportation and Development**
Request to convert, repurpose, and rename one (1) existing Demand Deposit Account (DDA) at JP Morgan Chase Bank in New Orleans to a Zero Balance Account (ZBA) for the purpose of collecting New Orleans Ferry Tolls.
 - d. **Department of Revenue, Charitable Gaming**
Request to open one (1) new Zero Balance Account (ZBA) at JP Morgan Chase Bank in Baton Rouge for the purpose of collecting revenues for charitable gaming.
 - e. **Department of Revenue, Alcohol Tobacco Control**
Request to open one (1) new Zero Balance Account (ZBA) at JP Morgan Chase Bank in Baton Rouge for the purpose of collecting revenues for Alcohol Tobacco Control.



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f. **Department of Public Safety, Office of Motor Vehicles**

Request to convert and rename one (1) existing Zero Balance Account (ZBA) at JP Morgan Chase Bank in Baton Rouge to a Demand Deposit Account (DDA) for the purpose of collecting face-to-face credit card revenues for the Office of Motor Vehicles, including a convenience fee for a third party contractor.

g. **Department of Public Safety, Office of State Police**

Request to convert, repurpose, and rename one (1) existing Zero Balance Account (ZBA) at JP Morgan Chase Bank in Baton Rouge to a Demand Deposit Account (DDA) for the purpose of collecting face-to-face credit card revenues for the Office of State Police, including a convenience fee for a third party contractor.

h. **Department of Public Safety, State Fire Marshall**

Request to convert, repurpose, and rename one (1) existing Zero Balance Account (ZBA) at JP Morgan Chase Bank in Baton Rouge to a Demand Deposit Account (DDA) for the purpose of collecting face-to-face credit card revenues for the State Fire Marshall, including a convenience fee for a third party contractor.

i. **Department of Public Safety, Office of Management and Finance**

Request to open a new Demand Deposit Account (DDA) at JP Morgan Chase Bank in Baton Rouge for the purpose of collecting face-to-face credit card revenues for the Office of Management & Finance, including a convenience fee for a third party contractor.

j. **Department of Natural Resources, Office of Mineral Resources**

Request to open a new Demand Deposit Account (DDA) at JP Morgan Chase Bank in Baton Rouge for the purpose of collecting online good faith bid deposits for mineral lease sales for the Office of Mineral Resources.

5. Other Business - For Informational Purposes Only

a. Notification that the **Louisiana Special Education Center** is closing their Client Clothing Account at MidSouth Bank in Alexandria.

b. Notification that **Recovery School District** has withdrawn its initial request from the June 20, 2013 meeting to convert an existing Zero Balance Account (ZBA) to a Demand Deposit Account (DDA) until further internal discussions and discussions with the vendor have occurred.